

City of Spring Hill, Kansas
Minutes of Broadband Task Force
May 22, 2019

A Special Session of the Broadband Task Force was held May 22, 2019, at the Spring Hill Civic Center, 401 N. Madison St., Spring Hill, Kansas. The meeting convened at 7 p.m. with Kate Shupert recording.

Task Members in attendance: Mark Bye
Kyle Griffin
Carol Thomas
Brian Peel
Ricardo Cortez (arrived at 7:22 p.m.)

Task Members absent: Julia Atwell

City Council in attendance: Andrea Hughes

Staff in attendance: Assistant City Administrator Melanie Landis
Accountant/I.T. Antwone Smoot

A quorum was not present at the start of the meeting but a discussion was allowed to begin at 7:10 p.m. At 7:22, Mr. Ricardo Cortez arrived, creating a quorum; however, the discussion continued and roll call was called at 8:03 p.m.

ROLL CALL

At 7:22 p.m., Carol Thomas called the roll of the Task Force. With a quorum present, the meeting continued.

APPROVAL OF AGENDA

The Task Force voted to amend the agenda to include a formal item allowing a vote to proceed with the issuance of an RFP. This item should not have been altered due to the type of meeting being a Special Meeting and no additions to the agenda should have been made.

DISCUSSION

Ms. Landis updated the Task Force on a potential grant and loan opportunity through the U.S. Department of Agriculture Reconnect Program. She informed the Task Force that Spring Hill would not be able to meet the deadline for the first phase but a potential second phase of the program could be in the works.

Ms. Landis informed the Task Force of staff meeting with De Soto city officials and their process of bringing broadband to an unserved area in their community. Staff believes that the Spring Hill Broadband Project has progressed to a point where it makes the most sense to alter our approach from issuing a

Request for Information (RFI) and instead to issue a Request for Proposals (RFP). The Task Force briefly discussed minimum requirements they would like to see in an RFP and hoped to see a draft form by the June 25 Broadband Task Force meeting.

FORMAL ACTION:

The Task Force voted to accept the proposed approach from release of a Request for Information to a Request for Proposals and the vote passed 5/0/0. Due to the type of meeting — a Special Meeting — this item should not have been considered and therefore the vote will not stand.

Next Meeting: 7 p.m., Tuesday, June 25, 2019, at the Spring Hill Civic Center, 401 N. Madison St., Spring Hill, Kansas.