

**City of Spring Hill, Kansas**  
**Minutes of City Council Regular Session**  
**February 23, 2023**

A Regular Session of the City Council was held in the Spring Hill Civic Center, 401 N. Madison, Council Chambers, Spring Hill, Kansas on February 23, 2023. The meeting convened at 7:00p.m. with Mayor Berkey presiding and Glenda Gerrity, City Clerk, recording.

Councilmembers in attendance:       Diana Roth  
  Brian Peel  
  Wendy North  
  Chip VanHouden

Councilmembers absent:               Chad Young

Staff in attendance:                   Patrick Burton, Community Development Director  
  Rhonda Dunn, Finance Director  
  Captain Kahn, Police Department  
  Jackie Messer, Director of Public Works  
  Monakisha Jones, Human Resources Director

Consultants in attendance:           Spencer Low, City Attorney

**INVOCATION**

The invocation was given by Pastor Joel Atwell, Grace Community Church.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

**ROLL CALL**

The City Clerk called the roll of the City Council. With a quorum present, the meeting commenced.

**APPROVAL OF THE AGENDA**

**Motion by** Roth, seconded by North, to approve the agenda a presented. **Motion carried 4-0-0.**

**PRESENTATIONS**

**2022 Yearend Review – Finance Department, Ms. Rhonda Dunn**

Ms. Dunn, Finance Director, presented the 2022 Year-end review for the finance department.

**2022 Yearend Review – Community Development Department, Mr. Pat Burton**

Mr. Burton, Community Development Director, presented the 2022 Year-end review for the community development department.

## **CITIZEN PARTICIPATION**

Kat Knaebel, 20477 S. Ridgeview, spoke about Item 12, rezoning at 207<sup>th</sup> & Ridgeview Road.

## **CONSENT AGENDA**

**Motion by** Roth, seconded by North, to approve the consent agenda with the correction on Item 9 changing it to management documents instead of management leases.

1. **Approval of Minutes: February 9, 2023, Regular Meeting**
2. **Consider Approval of Appropriation Order No. 2023-02-23**
3. **Consider Approval of Invoice from Cohorst Enterprises, Inc. for Emergency Water Main and Street Repairs**
4. **Consider Approval of Invoice from Inland Truck Parts & Service for Emergency Repairs to Dump Truck 401**
5. **Consider Approval of Invoice from C&B Equipment Midwest-KC for Emergency Sludge Pump Replacement at the Wastewater Treatment Plant**
6. **Consider Approval of Agreement with H.W. Lochner, Inc. for 2023 Spring Hill Biennial Bridge Inspections**
7. **Consider Approval of Improvement Agreement: Oak Woods, Fourth Plat**
8. **Consider Approval of Development Agreement: Gosal Farms, 215<sup>th</sup> Street & Columbia Road, Rausch Coleman**
9. **Consider Approval of Authorization of Mayor Joe Berkey or City Administrator, Lane Massey, to Execute Enterprise Fleet Management Leases Documents**
10. **Consider Approval of Resolution No. 2023-R-09: A Resolution Adopting the Duty Equipment, Clothing and Boot Policy (Second Edition, 2023)**
11. **Consider Approval for Staff to Reject RFP PW23-01 for Utility Locating Services and Authorize Staff to Issue a New RFP for Utility Locating Services**

**Motion carried 4-0-0.**

## **FORMAL COUNCIL ACTION**

12. **Consider Approval of Ordinance No. 2023-05: Rezoning (Z-000064-2022), 207<sup>th</sup> & Ridgeview Rd, R-R to R-1**

**Motion by** Roth, seconded by VanHouden, to approve Ordinance No. 2023-05 for rezoning application Z-000064-2022 for the described property from R-R to R-1.

**Motion carried by roll of the Governing Body 5-0-0. Roth-aye, Peel-aye, North-aye, VanHouden-aye, Berkey-aye.**

13. **Consider Approval of Ordinance No. 2023-06: Rezoning (PZD-000065-2022), 207<sup>th</sup> & Ridgeview Rd, R-R to RP-1**

**Motion by** Roth, seconded by Peel, to approve Ordinance No. 2023-06 for rezoning application PZD-000065-2022 for the described property from R-R to RP-1.

**Motion carried by roll of the Governing Body 5-0-0. Peel-aye, North-aye, VanHouden-aye, Roth-aye, Berkey-aye.**

**14. Consider Approval of Resolution No. 2023-R-10: Adopting Purchasing Policy (First Edition, 2023) of the City of Spring Hill, Kansas; Further Rescinding Resolution No. 691**

**Motion by** Roth, seconded by North, to approve Resolution 2023-R-10 adopting Purchasing Policy First Edition, 2023, of the City of Spring Hill, Kansas; further rescinding Resolution No. 691.

**Motion carried 4-0-0.**

**15. Consider Approval of Bid for Classification and Compensation Study and Authorization for Mayor Berkey to Execute Contract**

**Motion by** Roth, seconded by Peel, to approve selection of the CBIZ as the firm to provide the expertise and experience to conduct a comprehensive classification and compensation study to include an analysis of benefits and rewards for a cost not to exceed \$35,875 and give Mayor Joe Berkey authorization to execute the contract.

**Motion carried 3-1 (North)-0.**

**ANNOUNCEMENTS AND REPORTS**

Announcements and reports were given by the Governing Body and staff.

**ADJOURN**

**Motion by** Roth, seconded by North, to adjourn. **Motion passed 4-0-0.**

The meeting adjourned at 8:56p.m.

/s/ Glenda Gerrity  
Glenda Gerrity, City Clerk

Approved by the Governing Body on March 9, 2023.