



**SPECIAL MEETING AGENDA
PLANNING COMMISSION
TUESDAY, JANUARY 17, 2017
SPRING HILL CIVIC CENTER
401 N. MADISON – ROOM 15
7:00 P.M.**

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

FORMAL COMMISSION ACTION

1. **Approval of Minutes: January 5, 2017**
2. **Site Plan Application (SP-03-16) – Retail Firework Sales (seasonal) & Event Space**
Address/Vicinity: Lot 12 – NE corner of US 169 Hwy. & 191st St.
Applicant/Owner: Chris Coulson, Hometown Development, LLC
3. **Site Plan Application (SP-04-16) – Spring Hill Elementary School Gym Addition**
Address/Vicinity: 300 S. Webster St.
Applicant: David Contag, DLR Group
4. **Site Plan Application (SP-05-16) – Spring Hill High School Expansion (Phase 1)**
Address/Vicinity: 19701 S. Ridgeview Rd.
Applicant/Owner: David Contag, DLR Group

DISCUSSION

REPORTS

ANNOUNCEMENTS FROM PLANNING COMMISSIONERS AND STAFF

ADJOURN



PUBLIC HEARING PROCEDURE

1. Chairperson opens the public hearing.
2. Commission members describe what, if any, ex-party contacts they might have had regarding this case; indicating the nature of the communication and *whom* it was with.
3. Commission members describe what, if any, conflicts of interest they may have and dismiss themselves from the hearing.
4. Staff presents a report and comments regarding the case.
5. Applicant or agent of the applicant makes brief presentation of the case or request.
6. Commission members ask for any needed clarification of the applicant or agent.
7. Public comments are solicited from the audience. Each member of the audience must fill out a Citizen Participation/Comment Form.
8. Commission members ask for any further clarifications from applicant or staff.
9. Public Hearing is closed.
10. Members deliberate the request.
11. 14-day Protest Period begins after the Planning Commission Public Hearing is closed. *

* **Protest Petitions:** Any protest petition must be filed in the Office of the Spring Hill City Clerk within 14 days from the conclusion of the public hearing held by the Planning Commission. Sample copies of protest petitions may be obtained from the City Clerk Office at 401 N. Madison, Spring Hill, KS 66083 (913-592-3664).