

**SPRING HILL PLANNING COMMISSION
REGULAR MEETING AGENDA**

Thursday, May 2, 2013
7:00 p.m.
Spring Hill Civic Center
401 N. Madison St.

CALL TO ORDER

ROLL CALL

Tobi Bitner
Janet Harms
Brian Haupt
Valerie Houpt
Michael Weber

Janell Pollom
Cindy Squire
Troy Mitchell
Stephen Sly

APPROVAL OF AGENDA

FORMAL COMMISSION ACTION

1. Approval of Minutes
April 4, 2013

2. Public Hearing - Conditional Use Permit
Case No.: CU-01-13
Request: Blackhawk Pole Sign
Address: 22399 S. Harrison Street
Applicant: Grant Merritt

3. Public Hearing - Conditional Use Permit
Case No.: CU-02-13
Request: Spring Hill Mini Storage
Address: 797 S. Webster
Applicant: Sharon Chancey-Croan

4. Public Hearing - Conditional Use Permit
Case No.: CU-03-13
Request: Cars Unlimited
Address: 807 N. Webster
Applicant: Jim Gold

5. Public Hearing - Rezoning
Case No.: Z-01-13
Request: Zoning Change R-R to M-1
Address: 18781 S. US Highway 169
Applicant: Tom Beachner

6. Public Hearing - Zoning
C-2 General Business District, Setback Regulations

7. July 4th Planning Commission Meeting

ADJOURN

PUBLIC HEARING PROCEDURE

1. Chairperson opens the public hearing.
2. Commission members describe what, if any, ex-party contacts they might have had regarding this case; indicating the nature of the communication and *whom* it was with.
3. Commission members describe what, if any, conflicts of interest they may have and dismiss themselves from the hearing.
4. Staff presents a report and comments regarding the case.
5. Applicant or agent of the applicant makes brief presentation of the case or request.
6. Commission members ask for any needed clarification of the applicant or agent.
7. Public comments are solicited from the audience. Each member of the audience must fill out a Citizen Participation/Comment Form.
8. Commission members ask for any further clarifications from applicant or staff.
9. Public Hearing is closed.
10. Members deliberate the request.
11. 14-day Protest Period begins after the Planning Commission Public Hearing is closed.
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* **Protest Petitions:** Any protest petition must be filed in the Office of the Spring Hill City Clerk within 14 days from the conclusion of the public hearing held by the Planning Commission. Sample copies of protest petitions may be obtained from the City Clerk Office at 401 N. Madison, Spring Hill, KS 66083 (913-592-3664).